



Maresfield Parish Council

REPRESENTING THE VILLAGES OF MARESFIELD, NUTLEY & FAIRWARP

Draft Minutes of the Finance & Administration Committee meeting held on Tuesday 7th November 2023 at 7.30pm in the Parish Office, Nutley

Present: Cllr Martin Craddock (Chair), Cllr Mrs G Balchin, Cllr Trevor Lewin, Cllr R Hunter, Cllr Mrs P Penfold, Cllr Dr Birgit Smith and Mrs Nancy O'Hanlon (Clerk)

1. **Public Session.** None
2. **Apologies for absence.** None
3. **Declarations of interest.** None.
4. **Adoption of the minutes of the Meeting held on 10th October 2023.** It was unanimously **Agreed to Adopt** the minutes as circulated with the meeting papers.
5. **Review of month 6 2023 Receipts and Payments and Bank Reconciliations and month 7 if available.** It was noted that only the Month 6 figures were available, as circulated and there were no out of the ordinary transactions.
6. **To Note: ESCC Increased cost of grass cutting contract.** It was noted that although the costs from ESCC for grass cutting have increased for next year, it is still a lot less than the quote obtained from an alternative contractor.
7. **Agree and recommend to Council approval of current year forecasts 2023/2024 and new Budget/Precept 2024/2025.** After discussions and some adjustments to a few of next years budgetary figures it was agreed that the Precept figure for 2024/25 would be £108k, subject to any last minute changes the PC is made aware of.
8. **Projects for CIL Funding.** Various ideas were discussed but none are concrete yet and no costings are available.
9. **Matters arising from the meeting for public communication.** None.
10. **Correspondence.** None.
11. **Date of next meeting – Tuesday 9th January 2024.**

There being no further business the meeting closed at 21.00