

# MARESFIELD PARISH COUNCIL

REPRESENTING THE VILLAGES OF MARESFIELD, NUTLEY AND FAIRWARP

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**Our address** Parish Office, Social Club Building, Oakwood Park, High Street, Nutley, East Sussex TN22 3NA  
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**Website** [www.maresfieldparish.org.uk](http://www.maresfieldparish.org.uk)  
**Clerk/Asst Clerk** Mrs Nancy O'Hanlon / Ms Rosie Barnes

14<sup>th</sup> June 2023

**Members of Maresfield Parish Council are summoned to the Meeting of Council, to be held on Tuesday 20<sup>th</sup> June at 7.30pm at Maresfield Village Hall.**

N O'Hanlon

**Mrs N O'Hanlon - Clerk**

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**Members of the public are welcome to attend and to address questions to Councillors before the commencement of the meeting. Please notify the Clerk in advance so that any necessary arrangements can be made.**

IN VIEW OF THE CONFIDENTIAL NATURE OF SOME ITEMS ON THIS AGENDA, THE PRESS AND PUBLIC MAY BE EXCLUDED UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

## AGENDA

### A. Public session

- 3996. To approve apologies for absence and to note other non-attendance.**
- 3997. Declarations of Interest.**
- 3998. To receive written requests for new DPI dispensations.**
- 3999. Minutes of the previous meetings held on 16<sup>th</sup> May 2023: -**
  - 1. For adoption.
  - 2. Matters arising from these minutes not elsewhere on the agenda.
- 4000. Co-Option of Gnina Balchin to fill Councillor vacancy in Fairwarp Ward**
  - i. Appoint Gnina Balchin onto the Environment, Finance and Administration and Road Safety Committees.
- 4001. Co-Option of Peta Penfold to fill Councillor vacancy in Nutley Ward.**
  - i. Appoint Peta Penfold onto the Finance and Administration, MRGC and Planning Committees.
- 4002. Reports by and questions to: -**
  - 1. County Councillor.
  - 2. District Councillor.
- 4003. Parish Wards – issues, needs and Councillors' reports: -**
  - 1. Fairwarp Ward.
  - 2. Maresfield Ward.
  - 3. Nutley Ward.
- 4004. Council bodies - To receive minutes and decisions, followed by reports from Chairmen and any questions: -**
  - 1. Finance & Administration Committee**
    - i. Draft minutes from meeting on 6<sup>th</sup> June '23.
    - ii. Review Month 2 2023/24 accounts.
    - iii. To Approve Annual Governance Statement for 2022/23
    - iv. To Approve Annual Accounting Statements for 2022/23
    - v. To Note, Internal end of year Audit.
  - vi. Review and Re-Adoption of the following Risk Assessments

- a) Financial
- b) Office
- c) Other
- vii. Review and Approve revised Grant Application Form.
- viii. To Note, the MPC resilience plan will be updated with current, relevant information, using the Community Resilience Plan template provided by WDC.
- ix. Update from Chairman.
- 2. Planning Committee.**
  - i. Minutes of meeting held on 15<sup>th</sup> May, and draft minutes of meeting held on 5<sup>th</sup> June.
  - ii. Update from Chairman.
- 3. Environment Committee.**
  - i. Update from Chairman.
- 4. Road Safety Committee.**
  - i. Update from Chairman.
- 5. Neighbourhood & Community Development Plan Steering Group.**
  - i. Update from Chairman
- 6. Maresfield Recreation Ground Committee.**
  - i. Draft minutes of meeting held on 23<sup>rd</sup> May.
  - ii. Update from Chairman.
  - iii. Discuss and Agree Legionnaires disease Risk Assessor for Pavilion.
  - iv. Discuss and Agree Park Farm Lane paper.
- 4005. Outside bodies matters.**
- 4006. To receive a report from, and put questions to, the Chairman.**
- 4007. To receive a report from, and put questions to, the Clerk.**
- 4008. Matters arising from the meeting for public communication.**
- 4009. Date of next meeting – 18<sup>th</sup> July 2023 (Nutley)**

**The Parish Council Meeting will close and reconvene as Trustee of Maresfield Recreation Ground**

- 4010. Matters relating to Council as Trustee of Maresfield Recreation Ground (MRG).**