



# Maresfield Parish Council

REPRESENTING THE VILLAGES OF MARESFIELD, NUTLEY & FAIRWARP

## Minutes of the Finance & Administration Committee meeting held on Tuesday 11<sup>th</sup> October 2022 at 2.00pm in the Parish Office, Nutley

**Present:** Cllr Martin Craddock (Chair), Cllr R Hunter, Cllr Trevor Lewin, Cllr Dr B Smith and Mrs Nancy O'Hanlon (Clerk)

1. **Public Session.** None.
2. **Apologies for absence.** None.
3. **Declarations of interest.** None.
4. **Adoption of the minutes of the Meeting held on 12<sup>th</sup> April 2022.** It was unanimously **Agreed to Adopt** the minutes as circulated with the meeting papers.
5. **Review of month 1/2/3/4/5 2022 Receipts and Payments and Bank Reconciliation.**  
The following points were noted:
  - CIL monies and the 2<sup>nd</sup> half of the precept payment were received meaning there is now more than the £85k, the protected amount under the bank security scheme, in the current account. **ACTION:** Clerk to investigate deposit account/bond interest rates available and check the details of the current Cambridge & County bond.
6. **Current year forecasts 2022/23 and new Budget/Precept 2023/24.** The forecast for the current year was reviewed and the provisional budget figures for 2023/24 were discussed and accepted subject to further review. It was agreed that the precept figure would be agreed at a future meeting.  
All grant applications for 2023/24 have now been received and will be circulated to committee members to scrutinise and make recommendations so that figures can be agreed at the next meeting.
7. **Matters Arising from the meeting for public communication.** None.
8. **Correspondence.** None.
9. **AOB:** The Clerk recommends that now Rosie Karim has satisfactorily completed her 3 month probation as Assistant Clerk that it is put on the agenda for the next Council meeting to confirm her employment.
10. **Date of next meeting – Tuesday 8<sup>th</sup> November 2022**

*There being no further business, the meeting closed at 15.05.*