



# Maresfield Parish Council

REPRESENTING THE VILLAGES OF MARESFIELD, NUTLEY & FAIRWARP

## **DRAFT Minutes of the Maresfield Recreation Ground Committee meeting held on Tuesday 23<sup>rd</sup> November at 7.30pm in the Maresfield Recreation Ground Pavilion**

**Present:** Cllr Mrs Laura Stevens-Smith (Chair), Cllr Mrs Sheila Cumming, Mrs Tracey Allen, Mr Chris Sherwood, Mr Malcolm Smith and Mrs Claire Goossens (Clerk)

**1 Public session.** None.

**2 Apologies for absence.** Cllr J Lewis, Mr A Russell, Mr R Smith, Mr G Prince, Mr D Barnard and Mr N Beesley.

**3 Declarations of interest.** None.

**4 Adoption of the minutes of the meeting held on the 28<sup>th</sup> September 2021.**

The Minutes as previously circulated were **Agreed** to be a true and accurate record.

**5 Matters arising from these minutes not elsewhere on the Agenda.** None.

**6 Financial reports update.** The Clerk reported that there is currently £2024.92 in the bank. Recent expenditure comprises, electricity, water, and cleaning costs.

The following points were noted in discussion:

- A new side door has been ordered and will be fitted by Peter Penfold at a cost of £313.80. **ACTION:** Clerk to revert to Council to request they pay for this work.
- **ACTION:** Clerk to ask Peter Penfold to make new sliding "bracket" for main pavilion double doors to replace existing which is broken.
- It was noted that all clubs should pay annual ground rent on 1<sup>st</sup> April each year.  
**ACTION:** All.

### **6.1 Fund raising events.**

- A "Sports Day" fundraiser is planned for Sunday 15<sup>th</sup> May. All clubs will come together to raise funds for Maresfield Recreation Ground.
- MCC and Stoolball are keen to hold a Quiz night fundraiser in 2022 if COVID permits.

**ACTION:** Add item to Agenda for next meeting.

### **6.2 To consider and Agree hirers agreement terms for Maresfield Recreation Ground and Maresfield Pavilion.**

The following points were noted in discussion:

- The maximum permitted capacity of the Pavilion needs establishing. MVH max number is 100. **ACTION:** Clerk to investigate with East Sussex Fire & Rescue / Pyrotech / insurance broker.
- Committee members felt the draft Hirers Agreement adequately covered all eventualities. Some items need clarification e.g., insurance.  
**ACTION:** Clerk to speak with MVH and cross reference with their hirer's agreement.  
**ACTION:** Clerk to liaise with insurance broker to clarify details of cover for hirers under MPC insurance policy.  
**ACTION:** Clerk to add to agenda for next meeting.

### **6.3 To consider and Agree terms for 2022 events.**

The following points were noted in discussion:

- Charity Bike Ride 30<sup>th</sup> April 2022 – this will not impact Senior Footballers as at the end of their season, Dynamos if playing will have finished by early afternoon, Stoolball don't play on Saturdays and MCC have confirmed that if they do have a fixture that day, they can easily accommodate the cyclists who will require access to the Pavilion between 4.30 and 7.40pm.  
**ACTION:** Clerk to enquire as to which charity this event supports.  
It was **Agreed** that no charge should be levied for this event in support of the charity.
- Platinum Jubilee Fete – the facilities will be charged as per email correspondence with lead organiser on 28-10-21 i.e., £150 for the day plus charge for additional bin empty.



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## 7 Pavilion matters.

The following points were noted:

The heaters in the changing rooms and main pavilion area are on “frost setting”. Main pavilion area heaters need programming to be at a higher temperature from 9am -6pm on Saturday’s during the football season. **ACTION:** Clerk to ask Mark Budgen if he can facilitate.

- **Bar / Kitchen matters.**

Whilst the Dynamos have facilitated the installation of the extractor hood, the kitchen area around the griddle needs a regular deep clean as does the filter which seems as though it is currently blocked. **ACTION:** Dynamos.

- The committee asks that the Dynamos pay for the supply and installation of the splashback in the kitchen which was carried out in recent weeks. When the Pavilion refurbishment was discussed, the Dynamos originally agreed to supply and fit tiling in the kitchen area. Whilst we understand that for a number of reasons the club has not been able to facilitate the tiling, the use of the kitchen each weekend for catering by the Dynamos since the facility was completed back in May, has highlighted the need for immediate action to protect it from deterioration. The cost is £216.00.

**ACTION:** Clerk to email Dynamos.

- Seniors / MCC to ascertain if large number of glasses as stored on open shelving are required. These glasses get very greasy from the griddle and if surplus to requirements should be boxed up and stored elsewhere.

**ACTION:** C Sherwood and M Smith.

- Stoolball kitchen cupboard lock needs fixing. **ACTION:** Clerk to arrange.

**7.1 Drainage of path and patio.** The Clerk reported she has this week met with a contractor who will provide a specification and costings for a renewed path around the whole of the pavilion building, patio and path to Park Farm Lane together with drains as required. Once received, the same specification will be sent to two further contractors for quotations.

**ACTION:** Clerk to follow up.

**7.2 Changing rooms**

There are still items belonging to MCC in Changing Room 4. There have been numerous requests that this be removed. **ACTION:** M Smith to facilitate removal of items.

## 8 Clubs Reports:

### 8.1 Football Seniors.

The Club has won 3 out of the last 4 games. A cup game last weekend went to extra time and penalties. The Club is this season doing well in terms of player numbers.

The Vets had to call off a recent Sunday match due to injuries and absences.

**ACTION:** Chris Sherwood to ensure departure tick list is always signed by designated individual.

**8.2 Dynamos Juniors.** None.

**8.3 Cricket.**

Preliminary work has been started on the square.

The pegs and rope surrounding the square are regularly falling over. **ACTION:** Clerk to ask Forest Row Maintenance team to reinstate any leaning pegs on each visit to MRG.

#### 8.3.1 To consider proposal that Buxted CC use MRG for IVth team.

M Smith reported that this is unfortunately a “no go” although he is unsure of the specific details as to why this is the case.

#### 8.3.2 To discuss use of cricket enclosure.

It has been noted that on a number of occasions of late the cricket enclosure has not been secured after access. **ACTION:** Clerk to email Seniors and Dynamos to reiterate importance of securing the enclosure after having accessed it.

It was noted that further maintenance is required within this area particularly strimming between the nets and the boundary with the Play Area.

**ACTION:** M Smith to put proposal to MCC that they share the facility for storage with the Football Seniors, Dynamos and Stoolball Clubs.



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It was noted that if this was to become a shared facility, all clubs could take responsibility for its maintenance, and all may be more careful with regards to locking up.

### 8.4 Stoolball.

The following points were noted in discussion:

- The Club have not had an opportunity to investigate the condition of their stoolball kit stored in the new shed.
- It was noted that storage is at a premium.
- There is no specific fete committee at present, MCG are temporary custodians.
- There is a problem with rats in the fete shed which it is understood will be dealt with by Mr John Smith. **ACTION:** Clerk to contact John Smith to ascertain how and when he plans to deal with the rat problem.
- **ACTION:** Clerk to email MCG to request a key for the fete shed as the MRG Committee is keen to monitor the rat situation particularly when considering the proximity of the fete shed to the main pavilion building.

### 8.5 Bowls.

The Clerk reported on behalf of the Bowls Club that they currently have all their machinery stored in the Club House, while they await the outcome of a planning application made on their behalf by the Trustee, for the removal of their existing rotten shed and its replacement with a metal alternative.

- 9 **Ground matters. ACTION:** Clerk to check budget for Ground Maintenance for 2022/23 and subject to funds arrange with Barcombe to carry out annual programme of maintenance to include harrowing, rolling, reseeding, and cutting.

MPC has agreed expenditure for two new, larger capacity litter bins. One will be sited at top of Park Farm Lane (near the existing dog waste bin) and the second further down the lane towards the pavilion. This is very much appreciated by MRGC.

- 10 **Play area matters.** This has today been strimmed by the Forest Row Maintenance Team. The "inclusive" swing seat has been removed due to repeated vandalism. We await delivery of a new flat swing seat to replace it.

- 11 **Date of next meeting – Tuesday 22<sup>nd</sup> February 2022.**

*There being no further business, the meeting closed at 20.48.*