



# Maresfield Parish Council

REPRESENTING THE VILLAGES OF MARESFIELD, NUTLEY & FAIRWARP

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**Website** [www.maresfieldparish.org.uk](http://www.maresfieldparish.org.uk)  
**Clerk / Asst Clerk** Mrs Claire Goossens / Mrs Nancy O'Hanlon

30<sup>th</sup> September 2021

Dear Councillor,

Committee Members are summoned to attend a meeting of Maresfield Parish Council's Finance & Administration Committee, to be held in the Parish Office on **THURSDAY 7<sup>th</sup> October at 7.30pm.**

If members of the public wish to participate in the meeting, please email [clerk@maresfieldparish.org.uk](mailto:clerk@maresfieldparish.org.uk) to provide details of any questions they wish to put to the Committee.

C GOOSSENS

Mrs C Goossens – Clerk

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## AGENDA

**Members of the public are welcome to attend and to address Councillors before the commencement of the meeting.**

**Please notify the Clerk in advance so that any necessary arrangements can be made.**

1. Public Session.
2. Apologies for absence.
3. Declarations of interest.
4. Adoption of the minutes of the Meeting held on 7<sup>th</sup> September 2021.
5. Review of month 6 2021/22 Receipts and Payments and Bank Reconciliation.
6. Current Year forecasts 2021/2022 and new Budget/Precept 2022/2023.
7. Grants/Donations - Bids for Parish Council funding 2022/23.
  - i. Funding request from Nutley Bowling Club.
8. Employment:-
  - i. Staff hours of work.
9. To consider and Agree purchase of RBS Asset Register Software and associated ongoing support and maintenance costs.
10. To consider and agree future of Parish Office.
11. GDPR update.
12. Matters arising from the meeting for public communication.
13. Correspondence.
14. Date of next meeting – Tuesday 9<sup>th</sup> November 2021.