

# MARESFIELD PARISH COUNCIL

REPRESENTING THE VILLAGES OF MARESFIELD, NUTLEY AND FAIRWARP

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**Our address** Parish Office, Social Club Building, Oakwood Park, High Street, Nutley, East Sussex TN22 3NA  
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**Website** [www.maresfieldparish.org.uk](http://www.maresfieldparish.org.uk)  
**Clerk/Asst Clerk** Mrs Claire Goossens / Mrs Nancy O'Hanlon

28<sup>th</sup> April 2021

Members of Maresfield Parish Council are summoned to the Annual Meeting of Council, to be held remotely via Zoom on Tuesday 4th May at 7.30pm.

C Goossens

Mrs C Goossens - Clerk

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**Members of the public are welcome to attend and to address questions to Councillors before the commencement of the meeting. Please notify the Clerk in advance so that any necessary arrangements can be made.**

IN VIEW OF THE CONFIDENTIAL NATURE OF SOME ITEMS ON THIS AGENDA, THE PRESS AND PUBLIC MAY BE EXCLUDED UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

## AGENDA

### A. Public session

- 3665. Election of Chairman and completion of Acceptance of Office form
- 3666. Election of Vice-Chairman
- 3667. To approve apologies for absence and to note other non-attendance
- 3668. Declarations of interest
- 3669. To receive written requests for new DPI dispensations
- 3670. To adopt Standing Orders
- 3671. To adopt Financial Regulations.
- 3672. To adopt the Members' Code of Conduct
- 3673. To agree the number of committees, sub-committees and working parties required and to:
  - i. Adopt committee remits
  - ii. Agree the number of councillors to serve on committees (Chairman & Vice-Chairman of Council serve on committees ex-officio)
  - iii. Agree the quorum for each committee
  - iv. Elect councillors to serve on committees
  - v. Appoint chairmen of committees
- 3674. To appoint representatives of Council on outside bodies:-
  - i. Fords Green Management Committee.
  - ii. Wealden District Association of Local Councils.
  - iii. Ashdown Forest Parish Liaison Panel.
  - iv. Ashdown Forest Villages Road Safety Partnership.
  - v. The Uckfield Railway Line Parishes Committee.
  - vi. North Wealden Community Transport.
  - vii. East Sussex Association of Local Councils.
  - viii. WDC Central West Planning Cluster
- 3675. To appoint Council representatives as follows:-
  - i. Tree Wardens.
  - ii. Maresfield Recreation Ground Patrol.
  - iii. Fords Green Patrol.
  - iv. Fairwarp Village Green Patrol.

- v. Parklands Play Area Patrol.
- vi. Civil Protection Officer.
- 3676. To review the council's eligibility for the General Power of Competence
- 3677. To review the asset register
- 3678. To review insurance arrangements
- 3679. To review the council's policies and procedures for:
  - i. Complaints
  - ii. Freedom of information and data protection
  - iii. Dealing with the press and media
  - iv. Employment
- 3680. To agree the meeting schedule
- 3681. To approve signatories of cheques and online banking authorities
- 3682. To agree the Members' Allowance and Chairman's Allowance
- 3683. To review section 137 expenditure incurred during the previous year
- 3684. To review and agree regular subscription/direct debit/standing order payments

**MARESFIELD PARISH COUNCIL  
FULL COUNCIL MEETING**

- 3685. Minutes of the previous meeting held on 20<sup>th</sup> April 2021: -
  - 1. For adoption.
  - 2. Matters arising from these minutes not elsewhere on the agenda.
- 3686. Reports by and questions to: -
  - 1. County Councillors.
  - 2. District Councillors.
- 3687. Parish Wards – issues, needs and Councillors' reports: -
  - 1. Fairwarp Ward.
  - 2. Maresfield Ward.
  - 3. Nutley Ward.
- 3688. Council bodies - To receive minutes and decisions, followed by reports from Chairmen and any questions: -
  - 1. Finance & Administration Committee
    - i. To Approve expenditure of £850+VAT on printing of Annual Report and NDP flyers.
  - 2. Planning Committee.
    - i. Draft Minutes of the meeting held on 19<sup>th</sup> April.
  - 3. Environment Committee.
  - 4. Neighbourhood & Community Development Plan Steering Group.
  - 5. Maresfield Recreation Ground Committee.
- 3689. Outside bodies matters.
- 3690. To receive a report from, and put questions to, the Chairman.
- 3691. To receive a report from, and put questions to, the Clerk.
- 3692. Matters arising from the meeting for public communication.
- 3693. Date of next meeting – 22<sup>nd</sup> June 2021 (Fairwarp)

The Parish Council Meeting will close and reconvene as Trustee of Maresfield Recreation Ground

- 3694. Matters relating to Council as Trustee of Maresfield Recreation Ground (MRG).