



# Maresfield Parish Council

REPRESENTING THE VILLAGES OF MARESFIELD, NUTLEY & FAIRWARP

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**Website** [www.maresfieldparish.org.uk](http://www.maresfieldparish.org.uk)  
**Clerk / Asst Clerk** Mrs Claire Goossens / Mrs Nancy O'Hanlon

4<sup>th</sup> November 2020

Dear Councillor,

Committee Members are summoned to attend a meeting of Maresfield Parish Council's Finance & Administration Committee, to be held remotely via Zoom on Tuesday 10<sup>th</sup> November at 7.30pm.

If members of the public wish to participate in the meeting via Zoom, please email [clerk@maresfieldparish.org.uk](mailto:clerk@maresfieldparish.org.uk) to obtain the Meeting ID and Password and to provide details of any questions they wish to put to the Committee.

C GOOSSENS

Mrs C Goossens – Clerk

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## AGENDA

**Members of the public are welcome to attend and to address Councillors before the commencement of the meeting.**

**Please notify the Clerk in advance so that any necessary arrangements can be made.**

1. Public Session.
2. Apologies for absence.
3. Declarations of interest.
4. Adoption of the minutes of the Meeting held on 13<sup>th</sup> October 2020.
5. Review of months 7 Receipts and Payments and Bank Reconciliation.
6. To review NDP Steering Group request for continued funding and make recommendation to Council.
7. Grants/Donations – Bids for Parish Council funding 2021/22.
8. Current Year forecasts 2020/2021 and new Budget/Precept 2021/2022.
9. To note External Auditors completion of AGAR return for the year ended 31 March 2020.
10. To consider and recommend that Council approve the following policies:
  - a) Co-option Policy
  - b) Council Representation on Outside Bodies Policy
  - c) Grievance Policy
11. Investment of surplus funds.
12. Transparency code.
13. GDPR update.
14. Matters arising from the meeting for public communication.
15. Correspondence.
16. Date of next meeting – Tuesday 8<sup>th</sup> December.